



SREE CHAITANYA COLLEGE, HABRA

(GOVT. SPONSORED)

Affiliated to West Bengal State University, Barasat

NAAC GRADING – B++

P.O. – HABRA PRAFULLANAGAR, HABRA, 24 PARGANAS (N), PIN 743268

Website : sreechaitanyacollege.ac.in

e-mail : info@sreechaitanyacollege.ac.in; sreechaitanyacollege@rediffmail.com

Tel : 03216-236767, 237020, FAX : 03216-237020

Ref No. SCC/SCRAP/NIQ/02/2026

Date: 13.03.2026

NOTICE INVITING QUOTATION (NIQ) FOR SALE OF SCRAP

Sealed quotations are invited from reputed, experienced and bonafide Contractors/vendors/agencies in prescribed format for the **Sale of scrap materials (old generators and its accessories including batteries) on an "AS IS WHERE-IS BASIS"** at Sree Chaitanya College, Habra, Prafullanagar, North 24 Parganas, West Bengal 743268

Last date of receiving of Bid: 19.03.2026 upto 4.00 PM

The Authority reserves the right to accept or reject any/ all tender without assigning any reason what so ever.

Enclosures:

Annexure A– Terms and conditions

Annexure B– Bid Form

Annexure C– Declaration

Sd/-

Principal

Sree Chaitanya College, Habra

Terms and Conditions

1. Bidder(s) can inspect the scarp items between 11.00 AM to 3.00 PM at Sree Chaitanya College, Habra from 13.03.2026 to 15.03.2026 in regard to the conditions, quality etc. of the items and satisfy themselves before submitting their offer by the date and time specified.
2. After inspection of items bidder should quote a price or an amount which he/she is ready to pay for the scrap offered for sale in a sealed bid.
3. Bid should be signed by bidder(s) himself/ themselves or a person duly authorized in his behalf. A copy of such authority should be enclosed along with the bid.
4. All articles/items will be sold on “**AS IS WHERE IS BASIS**” will be deemed to have been on the clean understanding that they have satisfied themselves full in regard to the conditions, quality and quantity of the articles/items proposed to be auctioned.
5. The items will be sold to the highest bidder, provided the offered amount meets the college's expectations.
6. The purchaser shall arrange for the removal and transportation of the items at their own cost and risk within 10 days from the date of acceptance of the quotation.
7. Payment must be made in full before the removal of the items. Mode of payment will be informed later.
8. Quotations should be submitted in a sealed envelope clearly marked with "**Quotation for Disposal of Scrap materials (old generators and its accessories including batteries).**"
9. The sealed envelope must be addressed to **The Principal, Sree Chaitanya College, Habra, Prafullanagar, Habra, West Bengal, PIN: 743268.**
10. The last date for submission of quotations is 19.03.2026. Late submissions will not be entertained. For any queries, please contact the college office during working hours.
11. The college reserves the right to accept or reject any or all quotations without assigning any reason thereof.

APPLICATION FORM FOR SALE OF SCRAP**(Bid Form)**

To,
 The Principal
 Sree Chaitanya College, Habra
 Prafullanagar, Habra
 North 24 Parganas
 West Bengal 743268

Sir,

With reference to your Notification No-----dated ----- I am/
 We are furnishing below my/ our **highest rate** above your reserved price for the works
 tendered for as per your specification/ description and Terms and Conditions:-

Sl. No.	Name of the work	Rate Quoted in Rs. (inclusive of all taxes)
1.	Sale of scrap materials (old generators and its accessories including batteries) on an "AS IS WHERE-IS BASIS" at Sree Chaitanya College, Habra, Prafullanagar, North 24 Parganas, West Bengal 743268	

Should this offer be accepted, I/ We hereby agree to abide by and fulfill all the Terms and Conditions laid down in the NIQ Notice.

I/We also agree that the decision of the Sree Chaitanya College, Habra in all matters in respect of this tender will be final and binding on me/ us.

Date:

Signature of the Tenderer with seal

Name of the Firm.....

Name of the Proprietor.....

Address for Communication.....

DECLARATION

(to be given in bidder's letter head)

I / We hereby declare that I / we have personally gone through the Bid-Documents of Contract, instructions etc. incorporated in the Bidding Document or the auction and I/ We do agree to abide by all the rules and regulations of Sree Chaitanya College, Habra

SIGNATURE OF THE TENDERER/ BIDDER WITH SEAL